

Food Truck Vendor Rules & Regulations

46th ANNUAL SOUTH ELKHORN FALL FESTIVAL

SATURDAY, OCTOBER 10, 2026 • 9:00 AM – 4:00 PM ET RAIN or SHINE!!

Selection

Food vendors are selected to provide a diverse variety of menu options for festival guests. Submission of an application does **not** guarantee acceptance.

Only **five (5)** food vendors will be accepted.

Preference will be given to vendors offering unique menu selections that do not duplicate existing vendors.

Vendor Fee

The food vendor fee is **\$250.00 plus applicable sales tax**.

Payment instructions will be provided upon acceptance.

Setup

All food vendors **must** arrive and be fully positioned on **Friday between 3:00 PM and 9:00 PM**.

Stocking may happen between 5:30 AM and 8 AM Sat as needed. Access will be limited as vendor parking fills.

Food vendors may begin selling food during Friday setup if they choose. While public attendance is limited, approximately **100+ volunteers and vendors** will be on site throughout the evening.

Operating Hours

Festival hours are **9:00 AM – 4:00 PM** Saturday.

Food vendors are required to:

- Be open for business no later than **10:00 AM**
- Remain open until **4:00 PM**
- Remain on site until **4:30 PM**

Guests often begin arriving before official festival hours. Vendors offering breakfast items or opening before 10:00 AM are highly encouraged!

NO Early Departure

Food vendors **may not leave before 4:30 PM** for any reason.

CANCELLATIONS (sales tax remitted is not refundable)

While we understand that things arise that may keep a vendor from participating in the Fall Festival after confirming participation and paying for their booth, these refund guidelines will be followed:

1. **Full Refund:** A full refund, minus a \$10 administrative fee, will be provided for cancellations provided in writing no later than 5pm September 1.

2. **Partial Refund:** A partial refund of 50% of the booth fee will be provided for cancellations provided in writing no later than 5pm September 30.

3. **No Refund:** Any cancellation on or after October 1 will forfeit all fees.

Restocking

Once your vehicle has been positioned, **it may not leave the festival grounds to restock supplies.** Additional supplies may be hand-carried from Old Harrodsburg Road into the festival grounds. Please plan your inventory accordingly.

Utilities

Vendor spaces are located on **grass.**

Food vendors must be completely **self-contained.**

No electrical or water hookups are available.

Generators are permitted provided they operate safely and do not create excessive noise or exhaust affecting neighboring craft vendors.

Seating

Festival organizers will provide customer seating areas near the food vendors.

Security

An off-duty law enforcement officer will provide overnight security from 9pm Friday evening until 5:00 AM Saturday, when volunteers return to the festival grounds.

While security is provided, vendors remain responsible for securing their own equipment and inventory.

Weather

The festival is held **rain or shine** (and the crowds come to shop no matter the weather)

Attendance is mandatory regardless of weather conditions.

The severe Weather Policy states that the event will be delayed at the 1st sight or sound of lightning or thunder and that activities may resume 30 minutes after the last sight or sound. In the event of severe weather, the event will be cancelled.

Our Food Truck vendors are the primary food source for attendees; accepted vendors are expected to fulfill their commitment.

Attendance

Attendance is expected to exceed **5,000 guests**, in addition to approximately **300 volunteers and vendors.**

Festival customer traffic is typically steady throughout the day, particularly from opening until approximately 2:00 PM. Activity during the final two hours can vary depending on area sporting events and tailgating schedules.

Health Regulations

All vendors are responsible for complying with all Kentucky state and local health department regulations, including any permits, licenses, food handling requirements, and fire safety regulations applicable to their operation.

You must:

- comply with LFUCG Code of Ordinances Sec 15-11
- have a current Fayette County Business License (sec 15-12-3)
- hold general liability insurance with \$1M/occurrence (Current COI required)
- hold a current Mobile Vending Permit from the Health Department
- hold Food Manager and Food Handler training certificates
- have a current inspection sticker from the Lexington Fire Department Fire Marshal's office
- have a washing station on site
- provide trash cans if we don't supply enough
- clean the immediate area around the food vending area at the end of the event

This is a family-friendly, non-alcoholic community craft event. No alcohol sales permitted.