



SOUTH ELKHORN

CHRISTIAN CHURCH

POSITION TITLE: Discipleship Minister

Accountability: Associate Minister	Hours: estimated 15
Pay: \$20,000.00 annual salary	2 Weeks Paid Vacation

SUMMARY: The purpose of this role is to lead the Discipleship Ministry in consultation and collaboration with the Associate Minister.

ROLE FOCUS:

1. Ministry Area Focus

- i. Discipleship Ministry:
 1. Resource Discipleship Ministry Team
 - a. Consult and Collaborate with Associate Minister
 - b. Attend and participate in team meetings
 - c. Contribute to the Discipleship ministry vision and planning
 2. Lead Small Group Ministry
 - a. Recruit, equip, and encourage small group leaders
 - b. Help vision and launch new groups
 - c. Identify resources and curriculum for small groups
 - d. Help with promotion and communication of small group opportunities
 - e. Participate and/or lead at least one small group
 3. Support Worship & Wonder
 - a. Train and be able to step in as needed
 - b. Assist with recruitment in collaboration with Associate Minister
 4. Coordinate Discipleship Meals
 - a. Recruit and communicate with meal-related workers
 - b. Lead Youth and children's after-worship meals
 - c. Support meals at Discipleship events
 5. Support Summer Programming

- a. Plan and assist with camp, trips, retreat and events as available and needed in consultation with the Associate Minister

ii. **Worship Leadership**

1. Preach on select occasions in consultation with Senior Minister
2. Share weekly worship leadership parts in collaboration with Senior and Associate Minister
3. Assist with special worship services (including baptisms, weddings, and funerals) as available and needed

iii. **Care Ministry**

1. Assist with pastoral care support as available and needed in consultation with ministerial staff, especially as it pertains to group leaders and those within the Discipleship Ministry

2. Staff Member

- i. Attend staff meetings as available and needed - scheduled regularly for Mondays at 1:30 PM
- ii. Participate in staff development opportunities as available

3. Other duties as assigned

CORE COMPETENCES:

- a. *Trust and integrity.* Is regarded as dependable and reliable; aligns with South Elkhorn values; is committed to being fiscally responsible; honors confidentiality.
- b. *Interpersonal relationships.* Relates well to all ages of people; builds trust with all members of the congregation; is regarded as a team player; is considered personable and approachable; is open to new ideas.
- c. *Communication.* Is an excellent communicator across a variety of mediums; is technologically adept and can use it to communicate effectively; can articulate thoughts and ideas clearly.

- d. *Team player.* Possesses a collaborative spirit; works well with other staff, ministry leaders & team members, and the congregation; desires to serve rather than be served; equips lay people to become leaders; is willing to help out wherever is needed; works well under pressure; is open to feedback and evaluation.
- e. *Organization.* Can gather and organize resources (people, funding, material, support) to get things done; can orchestrate multiple activities to accomplish goals; can use resources efficiently and effectively; meets deadlines.
- f. *Desire to grow.* Is a self-motivator; focuses on continuing education and self-improvement efforts; takes self-care seriously.

MINIMUM QUALIFICATIONS:

- Education: Completion of or active participation in theological education preferred.

SPECIAL REQUIREMENTS:

- Background Check