

Cabinet Minutes

JUNE 18, 2019

Present: Timothea Branham, Chris Cawood, Mike Chesnut, David Dickey, Jane Estepp, Holly Fuqua, Michael Lewis, Todd Sackett, Susan Springer, Michael Swartzentruber, Dale Warren, Megan Weiss, Phyllis Wigglesworth, Ron Wigglesworth

Absent: Jess Chesnut, Genia Kelley, Gary Murphy

Call to Order: Moderator, Susan Springer, called the meeting to order.

Prayer: Rev. Michael Swartzentruber opened the meeting with a prayer.

Review & Approve Minutes: Minutes from the May 21, 2019 cabinet meeting were reviewed. Motion to approve—Ron Wigglesworth; second—Chris Cawood. The motion passed.

Review & Approve Treasurer's Report: Michael Lewis summarized his report in great detail. See written report for further information. As of May 20, 2019 the church continues with a strong financial performance. Church revenues totaled \$198,946 versus a projected \$171,156. Upfront pledged giving is part of the reason but also unpledged giving is 25% over budget estimates. Michael L. noted that housekeeping, lawn/grounds, and utilities had significant overages, possibly the result of underestimating expenses for the year. A cabinet member noted the overage on phone expenses, and this will be examined as well. The \$1,450+ needed for soffit replacement will be paid by the church. A variance in lawn expenses was noted by the misplacement of funding for the historical marker under this category (\$1,000) as well as \$1,100 in deferred expenses from 2018. Damage from leaks in the breezeway and portico will be fixed after the roof is replaced. The Little Elks LED lighting replacement work has been completed. Dixon Electric also put in 5 watt bulbs to replace the 60 watt bulbs which were overheating the chandeliers in the Historic Sanctuary. Dixon Electric is also examining the possibility of consolidating and replacing outside electrical boxes, which are in poor condition. Chris Cawood again mentioned looking at the outside H.S. lights which have never worked properly, and potentially replacing them with spotlights on the H.S. Also, he reiterated the idea of turning the outside H.S. lights into dummy lights. Michael S. reported that no asbestos was found in the Little Elks wing during the testing of asbestos suspects; it was also reported that a Little Elks parent paid for the inspection. Motion to approve Treasurer's Report—Phyllis Wigglesworth; second—Timothea Branham. Motion passed.

Secretary Report on Membership Changes: In reporting the membership changes there were several corrections and additions. The correct list is members by transfer: Dain & Jennifer Smith, and Nancy Sprague. New members are Sam Cole and Hank Webb.

Old Business

Covered in Treasurer's Report Above:

New Business

1. Possible Christmas Tree Fundraiser at SECC: the Executive Team was asked by Jerry Walker to consider the possibility of a Christmas tree fundraiser by the Boy Scout troop which is sponsored by our church. There are many questions to be considered before final approval but Jerry wanted to know of SECC's openness to the idea before coming back with the critical details. The team remained open to the idea pending further future details to be given.

2. Picnic for July Cabinet Meeting: A family picnic will be hosted by Chris & Elizabeth Cawood at their house on Tuesday, July 16, 2019 at 6:00 PM. Beverages and meat will be provided by the church. Cabinet families will supply side dishes and desserts. A sign-up list was passed around.

3. Michael Swartzentruber update on Vision Frame: Michael provided a detail explanation of the current vision frame draft with rationale. Feedback and questions were given regarding length, clarity, and conciseness in reactions to the draft. Also, appreciation was expressed for the great amount of thought and time placed upon clarifying our values and mission as a church. Finally, questions were raised about how this vision frame would be used in furthering the mission of our church.

4. Report on Experimental Communion Changes: Phyllis Wigglesworth reported on communion changes to be tried on June 23 and June 30. After several changes were agreed upon by the Worship Team, changes were modified after requesting congregational feedback. Generally the feedback was helpful and thoughtful. The two significant temporary changes are waiting to drink the cup in unison after a statement by the minister and the serving elders being given the bread and cup after the congregation has been served. Freedom is allowed with the cup for those who would prefer not to wait or have issues holding the cup. One cabinet member suggested the use of several covered juice cups to be used for those who might have trouble holding the cup steady. This idea was tabled for future consideration.

5. Report on Baptistry heater etc.: Michael Swartzentruber and Chris Cawood gave a dual report on the Baptistry heater which recently burnt out. After learning from a plumber the proper procedure, we learned people have been using improper methods. The unit should be filled with water first, followed by the pump being turned on, with the heater turned on LAST. The heater should only be turned on 5 hours before it is used. Improper use resulted in a shorter lifespan for the heater. The heater needs to be replaced and research is being done in that area. Voltage was reported coming in at 208 instead of 240 volts. This is not currently known to be a problem or not. Finally, Chris mentioned that he turned on the hot water valve below the sink in the welcome center so that sink now has hot water available.

Ministry Area Reports

Ministry Area Reports Approval: Motion to approve all Ministry Area reports. Motion to approve—Ron Wigglesworth; second—Megan Weiss. The motion was approved.

Adjournment: Holly Fuqua ended the meeting with a prayer while everyone held hands.