

# SOUTH ELKHORN FALL FESTIVAL RULES AND REGULATIONS FOR ALL CRAFTERS

OCTOBER 12, 2019 9AM TO 4PM

Listed below are rules and regulations that will be followed by all new and return crafters. If you have questions, please send an email to [seccfallfestival@gmail.com](mailto:seccfallfestival@gmail.com), please **DO NOT call the church office!!!** All applications must be submitted by **JUNE 1, 2019**.

## ALL Crafters:

1. \$99. Booth containing ONLY Hand Crafted items.  
\$140 Booths containing any items you did not hand make but contain at least 75% handmade items.  
\$41 surcharge for corner booth requests; charged once booth assignments are made mid-summer.
2. Multiple booths are applied for in a single entry and at the level that describes the majority of items in the booth.
3. If you are a returning crafter who currently has a corner booth, then you are grandfathered in, with no surcharge.
4. No flea market, no knock offs, retail, or catalog items, (e.g. Pampered Chef, Sentsy Candle, Vera Bradley bags, etc; including and not limited to MLM/Direct Sales/Direct Marketing.) Wholesale items are highly discouraged.
5. Payments are to be made **online only**; Returning Crafters pay immediately upon registration and New Crafters will pay immediately once a booth is assigned and acceptance email sent (~July 8, 2019).
6. No baked goods or candy. Please honor this request; our church sells baked goods and candy for charity.
7. No camping overnight on church property.
8. All spaces are assigned.
9. No resale or lease of your booth space.
10. All legalities and taxes are the crafter's sole responsibility.
11. All cancellations must be made by October 1 and approved by the committee.
12. No refunds due to violations or weather. The event is an outdoor event and happens rain or shine.
13. The church provides 12x12 spaces; if you go beyond that space (including storage, chairs, etc), you will be charged a fee. Everything in your booth must be contained within the 12x12 space assigned.
14. You're responsible for cleanup of booth areas; please place all trash in the **DUMPSTER ONLY!** Fees will be assessed if your space is not cleaned up following the Festival! Leave it better than you found it.
15. Booth assignments will be emailed after Labor Day, along with a map.
16. The Committee reserves the right to shut down any booth in violation of rules.
17. **ABSOLUTELY NO STAKES IN PAVEMENT!** Please use cement blocks or jugs.
18. Vendors who leave or tear down before 4pm, or who have vehicles on the Festival grounds prior to 4:30pm will be removed from future Festivals. No exceptions!
19. No indoor bathroom access is available.

## NEW Crafters:

1. Only one space allowed and it must contain 100% handmade crafts.
2. New crafters queuing order is determined by time stamped receipt of a completed application (ie application and photos submitted to the supplied email address) and/or discretion of the committee.
3. If you do not receive a space, you will be placed, in order, on a waitlist in the event of cancellations.
4. You must pay online within 5 days once an acceptance email is sent out (~July 8 for the first wave of accepted vendors)
5. If you are on the waitlist and do not get into the Festival, you will remain on our mailing list for next year.

**March 15th** – Applications will be available on the church website. Receipt of submitted applications and payment will be taken as consent to the application and agreement to the Rules listed here. Returning applicants receive first priority and are guaranteed a space if they apply within the application window.

**Early July, following the holiday** –Emails will be sent to **NEW CRAFTERS** letting you know if your application has been accepted. If space is not available, you will be put on the waitlist and will **ONLY** be contacted, in order, in the event of a cancellation. If you decline, your name will be removed from the list and the next person in the queue will be contacted.

**After Labor Day** – A letter will be sent to all accepted Crafters with booth assignment #, map, and parking information.

Waitlist – If you applied, but are not accepted, you will remain on our list for the next year. The waitlist consists of applicants that we did not have room for. In the event of cancellations, we will contact people on the waitlist, in order.

**Thanks so much and we look forward to seeing you in October! The SECC Fall Festival Committee**